

Leaving Your Home



A tenancy with Foundation Housing can end for a variety of reasons and can be ended either by you as the tenant or by Foundation Housing as the landlord. Whatever the reason we will work with you to make the vacating process as safe and simple as possible.

WHEN YOU END YOUR TENANCY

If you wish to end your tenancy and leave the property, you need to give us a minimum period of notice (see chart below):

Once we have received this notice in writing, your Housing Coordinator will contact you to discuss the vacating procedure. We can provide you with a checklist and information to help make this process easier.

You will need to remove all your items from the property, clean the property, fix any damage that would be considered your responsibility and return all keys. Rent will be charged until the keys are returned.

RETURNING YOUR BOND

Once you have left the property, a Property Condition Report will be done. This will compare the property condition with when you moved in and determine if there is any damage that is your responsibility and which will be charged to you. You will be sent this report to check. Once this is finalised, an application will be made to return your bond. If there are any debts owed (such as outstanding rent, utility charges, repairs or damage charges) these will be deducted from the bond before the remainder is returned to you. If the debt is more than the bond amount, the whole bond will be kept by Foundation Housing.

	NOTICE PERIOD
Fixed term tenancy	30 Days
Periodic tenancy	21 Days